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### PERSON SPECIFICATION

|  | **ESSENTIAL** | **DESIRABLE** | **ASSESSMENT METHOD**  I = Interview  T = Test/Assessment  QC = Qualification Certificate  AF = Application Form |
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| EDUCATION | Degree in relevant field or equivalent | Community Safety/Anti-social behaviour qualification or equivalent | AF/QC |
| WORK EXPERIENCE | Current experience of working within a partnership environment in a Council setting  Current and relevant experience of community safety and anti-social behaviour  Experience of dealing with both victims and perpetrators of crime  Experience of investigating complex cases and case management | Experience in policy development and implementation of complex procedures  Experience of enforcement within a community safety environment  Operational management of CCTV systems  Experience of using ECINs | AF/I |

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|  | **ESSENTIAL** | **DESIRABLE** | **ASSESSMENT METHOD**  I = Interview  T = Test/Assessment  QC = Qualification Certificate  AF = Application Form |
| COMMUNICATION | The ability to converse at ease with members of the public and provide advice in accurate spoken English.  Ability to interact with a broad range of partners. | Presentation skills comfortable with presentation to small and large groups | AF/I/T |
| SPECIFIC SKILLS | Effective inter personal skills.  IT skills – ability to use Microsoft Office and experience of implementing and using case management systems  Analytical skills and ability to work with complex statistical, financial and performance information  Ability to utilise and implement a problem profiling approach  Experience of interpreting and implementing complex guidance | Experience of using ECINS  Experience of achievement of critical outcomes for priority areas  Experience of project management | AF/I/T |

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| (Continued) | **ESSENTIAL** | **DESIRABLE** | **ASSESSMENT METHOD**  I = Interview  T = Test/Assessment  QC = Qualification Certificate  AF = Application Form |
| SPECIFIC SKILLS(Continued) | Ability to prioritise and manage workload |  |  |
| PERSONAL **QUALITIES** | Flexibility and commitment to the role and organisation  Managing personal relationships and conflicting demands.  Ability to persuade, negotiate and influence  Ability to work on own initiative and be an effective team member |  | AF/I |
| OTHER CRITERIA | Willing to work outside normal hours as required by the service  Effective time management skills  Willing to work on a remote basis from home or other location |  | AF/I |