****

### PERSON SPECIFICATION

|  | **ESSENTIAL** | **DESIRABLE** | **ASSESSMENT METHOD**I = InterviewT = Test/AssessmentQC = Qualification CertificateAF = Application Form |
| --- | --- | --- | --- |
| EDUCATION | Degree in relevant field or equivalent | Community Safety/Anti-social behaviour qualification or equivalent | AF/QC |
| WORK EXPERIENCE | Current experience of working within a partnership environment in a Council settingCurrent and relevant experience of community safety and anti-social behaviourExperience of dealing with both victims and perpetrators of crimeExperience of investigating complex cases and case management  | Experience in policy development and implementation of complex proceduresExperience of enforcement within a community safety environmentOperational management of CCTV systemsExperience of using ECINs | AF/I |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **ESSENTIAL** | **DESIRABLE** | **ASSESSMENT METHOD**I = InterviewT = Test/AssessmentQC = Qualification CertificateAF = Application Form |
| COMMUNICATION | The ability to converse at ease with members of the public and provide advice in accurate spoken English.Ability to interact with a broad range of partners. | Presentation skills comfortable with presentation to small and large groups | AF/I/T |
| SPECIFIC SKILLS | Effective inter personal skills. IT skills – ability to use Microsoft Office and experience of implementing and using case management systemsAnalytical skills and ability to work with complex statistical, financial and performance informationAbility to utilise and implement a problem profiling approachExperience of interpreting and implementing complex guidance | Experience of using ECINSExperience of achievement of critical outcomes for priority areas Experience of project management | AF/I/T |

|  |  |  |  |
| --- | --- | --- | --- |
| (Continued) | **ESSENTIAL** | **DESIRABLE** | **ASSESSMENT METHOD**I = InterviewT = Test/AssessmentQC = Qualification CertificateAF = Application Form |
| SPECIFIC SKILLS(Continued) | Ability to prioritise and manage workload |  |  |
| PERSONAL**QUALITIES** | Flexibility and commitment to the role and organisationManaging personal relationships and conflicting demands.Ability to persuade, negotiate and influenceAbility to work on own initiative and be an effective team member |   | AF/I |
| OTHER CRITERIA | Willing to work outside normal hours as required by the service Effective time management skillsWilling to work on a remote basis from home or other location |  | AF/I |